

## Admissions Policy 2017

Flagg Nursery school offers a flexible and inclusive approach to places for children whose parents wish them to access Nursery School provision prior to starting school.

### Places

Flagg Nursery School has 23 places per session for children from the age of 3. Sessions run from 9am until 12pm or 9am until 3pm (with a flexible pick-up time from 3.00-3.15 pm) including lunchtime. These sessions are funded by Derbyshire County Council offering up to 30 hours per week per child ie. 5 full days. All parents are entitled to at least 15 hours of funded provision but some parents will be entitled to **up to** 30 hours. They do not have to take 30 hours, for example they could book 3 days a week, which equates to 18 hours. Parents will need to go to [www.gov.uk/childcare-calculator](http://www.gov.uk/childcare-calculator) and [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to find out what they are entitled to. Funding is available from the term after the child's third birthday. Before that parents must pay for sessions even if their child is three.

Parents may decide to take up all or part of these funded sessions or share them with another setting. Parents need to inform Flagg Nursery school if they are sharing provision with another provider. We encourage parents to take up the full amount of funded hours available at Flagg Nursery School if possible as we recognise that this leads to better outcomes for the children.

Breakfast club is available for children who may need to attend before school. This is covered by our Extended Services provision and requires payment (see Charging and Remissions Policy).

Extended Services Places are also available for children who are 2 years old. Children may start at Flagg Nursery School the term after their second birthday. Funding is available for some 2 year olds based on specific criteria set by DCC, otherwise sessions for 2 year olds incur a charge. Extended services places are limited to a maximum of 12 children per session, except for the lunchtime tractor club which is limited to 30 children in total.

### Applications

Visits are warmly welcomed.

Parents may register interest in a place at Flagg Nursery School by telephoning or calling into the office. An information pack is sent out to parents and contains a brochure and all other information needed. Parents will need to complete a form to register their interest and indicate which days they think they would like their child to attend. The child's details will be recorded and kept on file until the child is old enough to start Nursery School. A date to start will be agreed in advance and children may start at the beginning of the Autumn term (September), the Spring term (January) or the Summer term (April).

If the nursery is oversubscribed then priority will be given to children in the following order:

1. Children in care, children who have a safeguarding plan, children who are entitled to vulnerable 2 year old funding or pupil premium, children with a disability or special educational need or children of Forces personnel
2. Children with siblings already attending
3. Children living nearest to the school

The Governing Body of Flagg Nursery School is responsible for the Extended Services provision, known as Little Links which includes Breakfast Club and sessions for 2 year olds. The Governing Body monitors and reviews all provision at the Nursery School and determines any changes necessary based upon sustainability and funding issues.

**March 2017**