

Admissions Policy 2018

Flagg Nursery school offers a flexible and inclusive approach to places for children whose parents wish them to access Nursery School provision prior to starting school.

Places

Flagg Nursery School has 23 places per session for children from the age of 3. Sessions run from 9am until 12pm or 9am until 3pm (with a flexible pick-up time from 3.00-3.15 pm) including lunchtime. These sessions are funded by Derbyshire County Council offering up to 30 hours per week per child ie. 5 full days. All parents are entitled to 15 hours of funded provision but some parents will be entitled to **up to** 30 hours. They do not have to take 30 hours, for example they could book 3 days a week, which equates to 18 hours. Parents will need to go to

www.gov.uk/childcare-calculator and www.childcarechoices.gov.uk

to find out what they are entitled to. Funding is available from the term after the child's third birthday.

Extended Services Places are also available for children who are 2 years old. Children may start at Flagg Nursery School the term after their second birthday. Funding is available for some 2 year olds based on specific criteria set by DCC, otherwise sessions for 2 year olds (and 3 year olds during the term in which they turn 3) incur a charge. Extended services places are limited to a maximum of 12 children per session, except for the lunchtime tractor club which is limited to 30 children in total.

To find out if you are eligible for 2 -year old funding, please call 01629 539319.

Parents may wish to split their time between Flagg and another setting but priority will be given to children accessing 15 hours or more at Flagg. Parents need to inform Flagg Nursery school if they are sharing provision with another provider. We recommend that children attend for a minimum of two sessions per week. In our experience children struggle to settle if they only attend for one session.

We expect parents to take up the full amount of funded hours available to them from the term after their third birthday. This is in order to maintain the financial sustainability of the school and as we recognise that this leads to better outcomes for the children. We expect children to have a settling in period which will be reviewed regularly.

Breakfast club is available for children who may need to attend before school. This is covered by our Extended Services provision and requires payment (see Charging and Remissions Policy).

Applications

Visits are warmly welcomed.

Parents may register interest in a place at Flagg Nursery School by telephoning or calling into the office. An information pack is sent out to parents which contains a brochure and all other information needed. Parents will need to complete a form to register their interest and indicate which days they think they would like their child to attend. The child's details will be recorded and kept on file until the child is old enough to start Nursery School. A date to start will be agreed in advance and children may start at the beginning of the Autumn term (September), the Spring term (January) or the Summer term (April).

If the nursery is oversubscribed then priority will be given to children in the following order:

1. Children in care, children who have a safeguarding plan, children who are entitled to vulnerable 2 year old funding or pupil premium, children with a disability or special educational need or children of Forces personnel
2. Children with siblings already attending
3. Children living nearest to the school
4. Children taking their full entitlement in terms of funding ie 15 or 30 hours

The Governing Body of Flagg Nursery School is responsible for the Extended Services provision, known as Little Links which includes Breakfast Club and sessions for 2 year olds. The Governing Body monitors and reviews all provision at the Nursery School and determines any changes necessary based upon sustainability and funding issues.

September 2018

