

CHARGING AND REMISSIONS POLICY April 2019

The governors of Flagg Nursery School have reviewed the policy for charges for school activities issued by LA and DfE re the Government's Education Act 1996.

The section of these documents which directly affect this school at present are as follows:

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who can't or won't. Support for cases of hardship will come through voluntary contributions and fundraising.

The principles of best value will be applied when planning activities that incur costs to the school and/or charges to parents.

A charge will sometimes be made for school trips undertaken within school hours to cover costs. If parents cannot pay the charge due to financial circumstances, then the Headteacher will determine whether to fund the cost out of the school fund on a case by case basis.

No charge will be made for cooking ingredients (Charges may be requested if the product is sold as part of fund raising activities e.g. cake sales)

From time to time additional providers may be invited into school to deliver theatre, dance, sports coaching, musical performance etc. This cost is recovered from money raised via fundraising events (Strawberry Fayre, Friends of Flagg events)

Users of the telephone, photocopier, laminator and other costs incurred which are for private and not school purposes are collected via the clerk at a nominal cost of 10p per call and 5p per copy.

With effect from September 2019, charges for extended services are as follows:

- Breakfast Club £5.00 per hour, £2.50 for 30 minutes, £2.00 for early drop off: from 7.45am
NB early drop off is at the manager's discretion
- Non-funded 2 year olds £16.50 per 3-hour session
- Extra sessions for 3 - 4 year olds, if not entitled to 30 hours (from the term after they turn 3): £15 per 3-hour session

Please note that all sessions booked must be paid for including when the child is unwell. If the school closes for training or adverse weather for example, then sessions will not be charged for. Charges can be waived or reduced at the discretion of the Headteacher, subject to a family's circumstances. Please also note that one month's notice is required if a child leaves nursery before they are due to go to primary school, fees will be charged for that notice period.

This policy will be reviewed twice a year by the Governing Body in April and September.