

The Governing Body of Flagg Nursery School

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of reference

1. **To agree constitutional matters***, including procedures where the Governing Body has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
3. **To hold at least three Governing Body meetings a year***
4. **To appoint or remove the Chair and Vice Chair***
5. **To appoint or remove a Clerk to the Governing Body***
6. **To establish the committees of the Governing Body and their terms of reference***
7. To appoint the Chair of any committee (if not delegated to the committee itself)
8. **To appoint or remove a Clerk to each committee***
9. **To suspend a governor***
10. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals***
11. **To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Body is necessary***
12. To approve the first formal budget plan of the financial year
13. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
14. To keep the Data Protection Policy, associated Privacy Notices, training and practice under review as required by the legislation, supervisory authority guidance and DfE guidance.
15. **To review the delegation arrangements annually***
16. Any items which individual governing bodies may wish to include

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

These terms of reference agreed by the Governing Board on:-

Date: 9th October 2024

Governor	Category	End of term of office
Ian Daniel	Co-opted	15/06/2027
Helen Woodruff	Co-opted	15/06/2027
Helen Brittain-Carlidge	Co-opted	01/02/2026
Sarah Brown	Ex-officio	N/A
Susan Tucker	LA	04/10/2026
Peter Swann	Parent	01/03/2026
Gill Graham	Parent becomes Co-opted	20/10/2024 21/10/2024
Sarah Capper	Staff	03/03/2028
Simon Amm	Co-opted	06/02/2028
Kate Pogmore	Co-opted	31/04/2028
Rachel Mycock	Co-opted	31/04/2028

Chair of the Governing Body	Ian Daniel
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Vice-Chair of the Governing Body	Sue Tucker
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Clerk to the Governing Body	Tracey Martin
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Quorum:	One half of the number of governors in post
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