

**Annual Governance Statement for the Governing Body of Flagg Nursery
School
September 2023 to August 2024**

As defined by the [Department for Education \(DfE\) in Governance handbook for maintained schools, academies and multi academy trusts, October 2020](#), the core functions of all governing boards, no matter what type of school or how many schools they govern, have three core functions:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and
- Overseeing the financial performance of the organisation and making sure its money is well spent.

In exercising their functions, the governing board shall:

- Act with integrity, objectivity, and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Governance arrangements

The Governing Body of Flagg Nursery School is made up of

- Resource Management Committee
- Teaching and Learning Committee
- Pay and Performance Committee

The Governing Body has a programme of meetings throughout the school year: 3 full governing body meetings, three RMC and 3 TLC meetings and one pay and performance committee meeting.

We try to maintain a balance of skills on our Governing Body: Finance, IT, Buildings, Health and Safety, Human Resource management, Law, Education, Safeguarding.

Attendance record of governors

A record is kept by the clerk to the Governing Body of governors' attendance at meetings, details of attendance can be found on page 3.

Meetings need to be 'quorate' to ensure that decisions can be made. For a full Governing Body meeting, quorum is half the number of Governors excluding vacancies and for committee meetings quorum is 3 Governors.

If governors have been unable to attend meetings but have contributed to the work of the Governing Body we will include these other contributions.

The work we have done on our committees and in the Governing Body meetings

Last year our Governors visited school regularly to monitor various aspects of school life and school improvement. They carried out visits to monitor the budget, Health and Safety, provision for children with SEND (special educational needs and disabilities), safeguarding, the school improvement plan and to carry out Headteacher performance management. They monitored children's progress and standards of achievement. Governors were also responsible for appealing to the LA last year and securing a contingency fund to enable us to balance our budget.

Our Governors got involved in the life of the school by attending coffee mornings with the Action for Children team, events like the Harvest festival and Christmas concert, attending and helping out with PTFA events like Chocolate bingo and coming along on school trips.

Strategic Planning for the future

The Governing Body agreed on the areas for school improvement this year:

1. Focus on PSED (personal, social and emotional development)
2. Focus on Communication and Language
3. Focus on Outdoor provision
4. Focus on SEND inclusion

Our Governors will continue to visit school regularly to monitor various aspects of school life and school improvement. They will carry out visits to monitor the budget, Health and Safety, provision for children with SEND (special educational needs and disabilities), safeguarding, GDPR, the school improvement plan and to carry out Headteacher performance management. They will also support the head teacher to ensure that children's progress and standards of achievement are high and hold the head teacher to account for standards in school.

How to contact your Governing Body

Information about the School's Governing Body is available on the governors' page of the school's website

The Flagg Nursery School Governing Body – membership

Governor	Category	Term of office & expiry date
Gill Graham	Parent	20/10/24
Ian Daniel	Co-opted	15/06/27
Helen Woodruff	Co-opted	15/06/27
Johnathon Figg	Co-opted	22/09/24
Helen Brittain-Cartlidge	Co-opted	01/02/26
Sarah Brown	Ex-officio	N/A
Peter Swann	Parent	01/03/26
Susan Tucker	LA	04/10/26
Sarah Capper	Staff	20/01/24

The Flagg Nursery School Governors' Attendance record for (from September 2022 to August 2023)

Governor	FGB meetings - % or x out of y attending	Committee meetings - % or x out of y attended
Gill Graham	3 out of 4	3 out of 3
Ian Daniel	4 out of 4	2 out of 3
Helen Woodruff	3 out of 4	2 out of 3
Helen Brittain-Cartlidge	3 out of 4	1 out of 3
Johnathon Figg	3 out of 4	3 out of 3
Sarah Brown	4 out of 4	3 out of 3
Peter Swann	4 out of 4	3 out of 3
Susan Tucker	3 out of 3	3 out of 3
Sarah Capper	4 out of 4	3 out of 3
Caroline Boam (term ended 24/09/23)	4 out of 4	3 out of 3
Janine Shearing (term ended 24/09/23)	4 out of 4	3 out of 3
Kate Copley (term ended 24/09/23)	1 out of 4	1 out of 3
Angela Gunn (resigned 15/03/23)	1 out of 2	0 out of 1