Flagg Nursery School

Admissions Policy 2026

Flagg Nursery school offers a flexible and inclusive approach to places for children whose parents want them to access nursery school provision prior to starting primary school.

Places

Flagg Nursery School has 25 places per session for children from the age of 3. Sessions run from 9am until 12pm or 9am until 3pm including lunchtime. We offer universal (15 hours) and extended (30 hours) free early years education entitlement. We aim to be flexible depending on availability and following our admissions criteria.

Places are also available for children who are 2 years old. Children may start at Flagg Nursery School the term after their second birthday. We offer funded and non-funded places. Two-year old places are limited to a maximum of 15 children per session. We require that children attend for a minimum of three sessions per week. In our experience children struggle to settle if they only attend for fewer sessions.

Parents may decide to take up all or part of their funded sessions or share them with another setting. Parents need to inform us on admission if they are sharing provision with another provider.

We expect parents to take up the full number of universal funded hours available to them from the term after their third birthday (fifteen hours per week). This is to maintain the financial sustainability of the school and because we recognise that this leads to better outcomes for the children. We expect children to have a settling in period which will be reviewed regularly.

Extra sessions can be bought for 2-, 3- and 4-year-olds, depending on availability.

Breakfast club is available for children who may need to attend before school. This is covered by our Extended Services provision and requires payment (see Charging and Remissions Policy). Extended hours funding (30 hours) can also be used to pay for breakfast club.

Applications

Visits are warmly welcomed. Parents may register interest in a place at Flagg Nursery School by visiting in person or by telephoning or e-mailing the office. Parents will need to complete a request form to register their interest and indicate which days they think they would like their child to attend. The child's details will be recorded and kept on file until the child is old enough to start Nursery School. Please note that completion of a request form does not constitute an offer of a place.

Applications must be received by 31st December to be considered for a place during the following academic year (September of the following year). Places will then be considered

and offered after 31st December. Any applications received after this time will be considered on an individual basis and may be deferred until the following academic year.

Parents of children currently attending must inform nursery of the sessions they want in the following academic year by the end of the first week in March. If this information is not received, then places may be withdrawn.

Parents will be contacted, and places will be allocated during the term before your child starts nursery. Children may start at the beginning of the Autumn term (September) or at the beginning of the Spring term (January). Children may start outside of these times if places are available and at the discretion of the headteacher'.

We organise two or three stay and play sessions the term before your child starts nursery so that you and your child can get to know the staff and the routines before they start.

Criteria for Admissions
If the nursery is oversubscribed, then priority will be given to children in the following order:

1. Children in care and children who were previously in care but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children living in the local area served by the school at the time of application and admission who have brothers or sisters attending the school at the time of application and admission.
3. Children living in the local area served by the school at the time of application and admission (including those living in another council's area).
4. Children not living in the local area served by the school but who have brothers or sisters attending the school at the time of application and admission.
5. Other children whose parents have requested a place.

If the school is oversubscribed, then the headteacher will allocate places according to need.

Children with SEND and/or medical requirements
We are a very inclusive Nursery School and work closely with other professionals such as the visual impairment service, the physical impairment service, the hearing-impaired service, and educational psychology. If you think that your child has additional needs, please let us know us as soon as you book a place so that we can apply for extra support in time to ensure that your child has the best experience possible. We reserve the right to withhold a place until we have the correct specialist support in place to ensure the safety of your child and other children and to ensure that we maximise their learning experience.

The Governing Body monitor and review all provision at Flagg Nursery School and determine any changes necessary based upon sustainability and funding issues and have final decision-making duties regarding any issues raised.

This admissions policy will be reviewed annually by the Governing Body and Head Teacher.

April 2026