07.10.26

Teaching & Learning Committee

Curriculum and SEND

Flagg Nursery School

Composition

A minimum of three members of the Governing Body.

The Governing Body must determine the membership and proceedings of any committee. The Governing Body must also review the establishment, terms of reference, constitution and membership of any committee annually. The membership of any committee may include associate members, provided that a majority of members of the committee are Governors. Each committee must have a Chair, who is either appointed by the Governing Body or elected by the committee. The Governing Body may remove the Chair of a committee from office at any time.

Quorum

The quorum for a meeting of the committee shall be no less than three members of the Governing Body.

Terms of Reference

1. The duty to prepare a policy for the school curriculum was removed in September 2012. If schools choose to adopt such a policy, it should be 'broad-brush' and this committee will review the school's teaching and learning and curriculum-related policies in line with the agreed cycle and make recommendations to the Governing Body for change.
2. To plan, monitor and review the academic and pastoral arrangements of the school in order to ensure that the school maintains and delivers a broad and balanced curriculum in keeping with aims of the school.
3. To monitor the provision of the Early Years Foundation Stage Curriculum and its assessment procedures in line with the legal framework.
4. To ensure that the school leadership has appropriate systems for monitoring and evaluating the quality of teaching and learning in the school.
5. To agree priorities for curriculum development and teaching and learning through critical discussion of SE (Self Evaluation) in collaboration with Head and staff. To ensure governors have an awareness of the barriers to learning specific to the school, eg: attendance, behaviour etc.
6. To receive reports on and critically discuss the effectiveness of all the school's teaching and learning and curriculum and assessment policies, taking account of statutory guidance where appropriate; this will include the impact of early years Pupil Premium. To make representations to the full Governing Body for changes as necessary, including:

i) the school's policy on charging and remissions

11) the school's policy on special educational needs

7. To ensure governors have a clear understanding of the school's performance data, and an accurate view of how well pupils and groups of pupils are achieving compared with those in other similar schools and nationally.

8. To ensure pupils are making appropriate progress towards targets. This may include discussion the school's own tracking data.
9. To consult with and provide information to parents and the wider community on matters relating to teaching and learning and the curriculum.
10. To ensure all pupils, particularly those in vulnerable groups (pupils entitled to the pupil premium), (SEN&D - Special Education Needs and Disability) etc, make good progress in relation to individual needs and abilities through flexible and effective use of the resources available to the school. To ensure that expectations for learning for all groups of pupils are high and pupils participate fully in all aspects of school life.
11. To consider and give advice on any matter involving the curriculum referred to it by the Governing Body.

Delegated Functions Overview

The following functions can be delegated to a committee, but cannot be delegated to an individual:
i) Functions relating to the alteration, discontinuance or change of category of maintained schools;
ii) Functions relating to the approval of the first formal budget plan of the financial year;
iii) Functions relating to school discipline policies;
iv) Functions relating to the exclusions of pupils (except in an emergency when the Chair has the power to exercise these functions);
v) Functions relating to admissions.
The Governing Body cannot delegate any functions relating to: the constitution of the Governing Body (unless otherwise provided by the Constitution Regulations), the appointment or removal of the Chair and Vice-Chair, the appointment of the Clerk, the suspension of Governors, the delegation of functions and the establishment of committees.

Appointment of Chair and Clerk

The appointment of the Chair of the committee and the Clerk shall be determined by the committee and should be reviewed at the first meeting of the school year.

Minutes

A written record should be kept of the meeting of the committee including details of those present. These minutes should be submitted to the next full Governing Body meeting through the Clerk to the Governing Body.

Convening Meetings

A meeting shall be convened at the request of the Chair, the Head or any two of the members of the committee. Every member of the committee and the Head shall be given at least seven days clear notice of the committee meeting.